

**NORTHTOWN MUNICIPAL UTILITY DISTRICT  
MINUTES OF BOARD OF DIRECTORS' MEETING**

November 18, 2009

THE STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS           §

A special meeting of the Board of Directors of Northtown Municipal Utility District was held on November 18, 2009, at the Wells Branch Indoor Recreation and Conference Center, 3000 Shoreline Dr., Austin, Texas. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act. A copy of the Certificate of Posting of the notice is attached as **Exhibit "A"**.

The roll was called of the members of the Board:

Robin Campbell	-	President
Brenda Richter	-	Vice President
William E. Henderson	-	Treasurer
Scott M. Gray	-	Secretary
Alex Martinez	-	Assistant Secretary

and all of the Directors were present, except Director Henderson, thus constituting a quorum. Also present at the meeting were Brent Jones of Randall Jones & Associates; Cathy Mitchell and Greg Bourgeois of Jones & Carter, Inc. and Scott Foster, Michael DeMotte and Mike Moore of Kimley-Horn & Associates, Inc.

Director Campbell called the meeting to order at 5:00 p.m., and stated that the Board would convene in executive session pursuant to Section 551.071 of the Texas Government Code, in order to discuss personnel matters, and interview candidates for the position of District engineer. At 7:05 p.m. the Board reconvened in open session and Director Campbell noted that no action had been taken during executive session.

Director Campbell then inquired whether any Board member had any questions or comments regarding the candidates for engineering services. Director Gray stated that he had been impressed with more than one candidate and that he would feel comfortable selecting an engineer from the group of candidates. The Board agreed and discussed the qualifications of each engineering firm interviewed. The Board also discussed which engineering firm was the best fit for the District given its size and level of existing development. After discussion, Director Martinez moved that the Board direct Ms. Littlefield to approach Jones-Heroy & Associates, Inc. to seek a letter of resignation. Upon second by Director Gray, the motion was unanimously adopted.

Director Gray then moved that the Board begin the process of negotiating a contract with Kimley-Horn & Associates, Inc. for general engineering services. After discussion, Director Martinez seconded the motion, which was unanimously adopted by the Board. The Board agreed that Director Campbell and Director Martinez should serve as the District's subcommittee to be working on the contract negotiations with Kimley-Horn & Associates, Inc.

There being no further business to come before the Board, the meeting was adjourned at 7:50 p.m.

Date: \_\_\_\_\_.

(SEAL)

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Scott M. Gray, Secretary  
Board of Directors